



OREGON CUSD220

Academics | Activities | Service | Leadership

Date: December 14, 2016

Topic: Personnel

Resignations:

Sammantha Smith: Resigned as cook for Oregon Elementary effective December 9, 2016

Sammantha Smith: Resigned as part time custodian for district effective December 9, 2016

Sonia Cheever: Resigned as district bus aide effective December 7, 2016

Bridgette Troutt: Resigned as Oregon Elementary Fourth Grade Teacher effective December 12, 2016

Allison Albrecht: Resigned as OHS Assistant Volleyball Coach effective December 12, 2016

Renewals:

Andrew Nelson: Approve amended contract for 2016-2017 school year

Andrew Nelson: Approve renewal of administrator contract for years 2017-2021

Adam Larsen: Approve renewal of administrator contract for years 2017-2021

Kip Crandall: Approve renewal of administrator contract for 2017-2018

Kelli Virgil: Approve renewal of administrator contract for 2017-2018

Ben Hickerson: Approve renewal of administrator contract for 2017-2018

Mike Lawton: Approve renewal of administrator contract for 2017-2018

Mission: Educate students to be lifelong learners who are productive, responsible citizens.



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Bill Nesemeier:	Approve renewal of Maintenance Director contract for 2017-2018
Steve Burrs:	Approve renewal of Custodial Director contract for 2017-2018
Robin Cervený:	Approve renewal of Transportation Director contract for 2017-2018
Zach VanVelzer:	Approve renewal of Transportation Mechanic contract for 2017-2018
Shawn Gadow:	Approve renewal of Technology Director contract for 2017-2018
Steve Stinson:	Approve renewal of Network Administrator contract for 2017-2018
Marty Boyd:	Approve renewal of Food Service Director contract for 2017-2018
Angela Burgett:	Approve renewal of Administrative Assistant contract for 2017-2018
Alexis Cook:	Approve renewal of Administrative Assistant contract for 2017-2018
Joan Rasmussen:	Approve renewal of Administrative Assistant contract for 2017-2018



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Cook, Alexis

From: Boyd, Marty
Sent: Monday, November 28, 2016 2:06 PM
To: Cook, Alexis
Subject: FW: two weeks

Alexis,

I received the following two week notice from Samantha Orsted. I will need to post a 4 hour a day cook position for the Oregon Elementary.

Marty Boyd
Food Service Director OCUSD #220
815-732-5300 ext 2118 mboyd@ocusd.net
"We Serve Education Everyday"

-----Original Message-----

From: Orsted, Samantha
Sent: Monday, November 28, 2016 1:11 PM
To: Boyd, Marty
Subject: two weeks

Hello,

Just following up with you about my two weeks. As of today, November 28th, 2016, I put my two weeks in. My last day will be December 9th, 2016. I want to thank you for the opportunity you gave me.

Thank you

Sammantha

Cook, Alexis

From: Burrs, Steve
Sent: Tuesday, November 29, 2016 8:15 AM
To: Cook, Alexis
Cc: Nesemeier, Bill
Subject: Samm Smith two weeks

Alexis,

This is what Samm Smith sent for two week notice. Would you please post for a part time custodial position.

Thanks,
Steve

-----Original Message-----

From: Orsted, Samantha
Sent: Monday, November 28, 2016 1:15 PM
To: Burrs, Steve
Subject: two weeks

Hello,

Just following up with you about my week notice. As of today, November 28th, 2016, I put my two weeks in. December 9th, 2016 will be my last day. Thank you for the opportunity to work with you. Marty now also knows so posting about the job can be done at any time.

Thank you

Sammantha

Robin,

12-7-16

I am resigning from the bus aide job. I have really enjoyed the last 4 years here, but I have to go due to getting a full-time job that has more hours and Insurance. I will miss everyone but I'm doing what's best for me and my family. Thanks for having me as a bus aide. IF you need me as a sub ever call me and if I'm available I will come in on my days off.

Sincerely,
Donia Cheever

December 10th, 2016

Dear Administrators and School Board Members,

I am writing to submit my resignation as teacher at Oregon Elementary School, effective immediately. I have greatly enjoyed and appreciated my time here with OCUSD #220, and will continue to hold this district, my colleagues and my students, close to my heart. This has been a very difficult decision. However, my family's needs at this time require my complete devotion and attention. I will be staying home to raise my three young children.

I am incredibly grateful to have had the opportunity to serve this district, and I know great things are in store for its future.

Thank you,

Bridgette M. Troutt

Cook, Alexis

From: Lawton, Mike
Sent: Monday, December 12, 2016 1:17 PM
To: Cook, Alexis
Subject: FW: Resignation

Alexis,

Please see letter of resignation below from Allison Albrecht for soph volleyball.



Mike Lawton | Activities Director - Oregon Community Unit School Dist. #220 – Oregon, IL
Assistant Principal, Oregon High School
Phone: 815-732-5300 x4040 | Fax: 815-732-7709 | E-mail: mlawton@ocusd.net
Mission: *Educate students to be lifelong learners who are productive, responsible citizens.*

From: Albrecht, Allison
Sent: Monday, December 12, 2016 12:57 PM
To: Lawton, Mike
Subject: Resignation

Mr. Lawton

I'm writing to express my intent to resign as the sophomore volleyball coach.

I feel it is in the best interest of the program and for myself and new family if I step down from this position for a couple of years.

Please keep me in mind down the road for any coaching positions in basketball, track, or volleyball at the junior high level.

Thank you,

Allison Albrecht