



Date: November 12, 2018

Topic: Personnel

Resignations:

Jamie Manos: Resigned as aide for DLR Junior High effective December 21, 2018

Retirement:

Ken Jackson: Retirement from district effective December 31, 2018

Leave of Absence:

Sue Coine: Requesting leave of absence beginning January 3, 2019 through approximately June 31, 2019

Delaney Huels: Requesting maternity leave beginning approximately March 27, 2019 to the beginning of the 2019-2020 school year

Jill Nordman: Requesting medical leave beginning December 3, 2018 with an approximate return date of January 3, 2019

Erican Cann: Requesting maternity leave beginning approximately March 21, 2018 to the beginning of the 2019-2020 school year

Employments:

Cynthia Sarver: Hired as a bus aide beginning November 26, 2018

Cindy Mundell: Hired as a bus driver beginning December 13, 2018

Devin DeHaan: Hired as a part time custodian effective December 4, 2018

Ranae Leamanczyk: Hired as DLR Junior High Musical Director beginning with the 2018-2019 season

Carol Cline: Hired as a part time custodian effective November 19, 2018

Lester Flaherty: Hired as a part time custodian effective November 5, 2018

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Cook, Alexis

Subject: FW: Resignation letter
Attachments: leamanczykrecommendation.doc

Dear Mr Crandall,

I am writing to inform you that I am resigning from my position as recess aide here at the DLR. I am available to work until the Christmas break.

I wanted to thank you for the opportunity to get my foot back into the work force. I have greatly enjoyed my time here at the DLR. I appreciate all the support and accommodations that were made for me while I was here.

I have accepted a full time position with the OCEC at the elementary.

Thank you again,

Jamie Manos
Sent from my Verizon, Samsung Galaxy smartphone

December 5, 2018

I, Ken Jackson, hereby irrevocably resign and retire effective on December 31, 2018. This resignation is contingent on The OCUSD Board of Education successfully executing my retirement agreement which provides for a sum of sixteen thousand five hundred dollars (\$16,500) as a substitute for the retirement incentive provided in Article 18.7 of the OESPA Collective Bargaining Agreement.

Thanks,

A handwritten signature in cursive script that reads "Kenneth Jackson". The signature is written in dark ink and is positioned above the printed name.

Kenneth Jackson

Nov. 29, 2018

Sue Coine

School Bus Driver

Oregon CUSD220

903 S 3rd St.

Oregon Il. 61061

Dear Dr. Mahoney,

I would like to request a leave of absence for family leave. If possible, I would like to begin leave Jan. 3, 2019 – June 31, 2019. I have a family emergency with my grandchildren and I have had to take emergency custody of my grandchildren. I have been trying to work for the district, and care for my infant grandson and three year old granddaughter. I truly believe that it is the best interest for the district, my grandchildren and myself to ask for a leave of absence at this time.

I know that this is not a good time, due to the school bus driver shortage. I have explained to Mr. Schad that I would be available to sub in the afternoon, if he is in a real jam, and can't cover everything going out. Please note that a lot of thought has when into my decision to request leave of absence at this time. I truly enjoy working for the Oregon District 220 and I want to continue to do so.

Sincerely,

A handwritten signature in cursive script that reads "Susan L. Coine". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Sue Coine

102 North 13th Street
Oregon, IL 61061
December 11, 2018

Oregon CUSD 220
206 S. 10th St.
Oregon, IL 61061

Dear Mr. Mahoney, Administration, and Oregon CUSD
220 School Board:

I am writing to inform you of my pregnancy and request an FMLA leave of absense. My expected due date is March 27, 2019. I am requesting to take the Family Leave Act starting at the birth of the baby with an expected return at the start of the 2019-2020 school year.

Sincerely,
Delaney Huels

Dec - 12 - 2018

TO: Dr Mahoney
Oregon School Board

I am requesting to please be
placed on medical leave due to
a foot injury. Starting date

Dec 3rd 2018 with an approx
return date of Jan 3rd 2019

I am using sick days so

far to cover my time.

I have an appt Dec 26 and
will have a better idea of
my return date then. Thank you

Jill Nordman *Jill Nordman*

104 Amber Drive
Oregon, IL 61061
December 12, 2018

Oregon CUSD 220
206 S. 10th St.
Oregon, IL 61061

Dear Mr. Mahoney, Administration, and Oregon CUSD 220
School Board:

I am writing to inform you of my pregnancy and request an FMLA leave of absense. My expected due date is March 21, 2019. I am requesting to take the Family Leave Act starting at the birth of the baby with an expected return at the start of the 2019-2020 school year.

Sincerely,
Erica Cann

Date: November 19, 2018
To: Dr. Mahoney and Board of Education
From: Jeff Schad
Reason: Recommendations

I would like to recommend Cynthia Sarver to be hired as a Bus Monitor.
Cynthia will be working 5 days a week for a total of 3 hours a day.

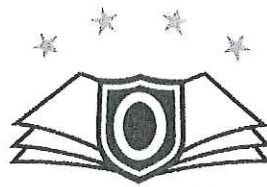
Start date will be Monday November 26, 2018

Jeff Schad
Transportation Director

Date: November 29, 2018
To: Mr. Mahoney and Board of Education
From: Jeff Schad
Reason: Recommendations

I recommend Cindy Mundell to the position of Bus Driver for OCUSD 220. Cindy will be working 3 hours per day based on her eventual route assignment. She will begin working on December 13, 2018.

Jeff Schad
Transportation Director



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CUSD220

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Oregon Community Unit School District #220

206 South Tenth Street

Oregon, Illinois 61061

(815) 732-5300 (815) 732-2187 FAX

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Molly Baker

Mr. Thomas Mahoney
Superintendent

11/20/18

To: Bill Nesemeier

From: Steve Burrs
Custodial Director

RE: Part time custodial

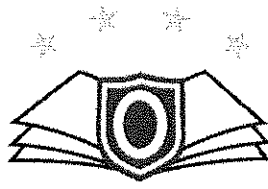
I am recommending Devin DeHaan for a part time custodial position within the Oregon Community School District #220. Devin is a graduate of OHS and lifelong resident of Oregon. Devin has expressed a desire for employment within the district. I believe that his knowledge of the facility and community would make him an asset to the custodial department. After an interview with Devin I feel he has the desire to expand and grow in this position. I am submitting this recommendation for your consideration

Respectfully
Steve Burrs

Steve R. Burrs

*start date: 12.4.18
4 hrs. per day*

Bill



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December 5, 2018

To: Mr. Thomas Mahoney
From: Kip Crandall
Re: Hire Recommendation

Position: Jr. High Musical Director

Name: Ranae Leamanczyk

Notables: Ranae had held this position for many years prior to resigning as a result of her teaching reassignment to the high school. Under her direction, the JH play has always been a quality production and I anticipate that being the case again this year. Ranae does an excellent job in this capacity. She simply fills the position she resigned from last spring.

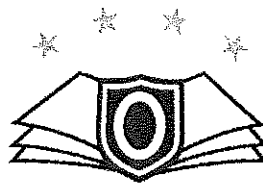
Salary: As per OEA contract for 9th year as Jr. High Musical Director.



Mission: Educate students to be lifelong learners who are productive, responsible citizens.

David L. Rahn Junior High School

105 W. Brayton Road, Mt. Morris, Illinois 61054 phone: 815-734-6032 fax: 815-734-7129 www.ocusd.net



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11/20/18

To: Bill Nesemeier

From: Steve Burrs
Custodial Director

RE: Part time custodian

I am recommending Carol Cline for a part time custodial position within the Oregon Community School District #220. Mrs. Cline has been a lifelong resident of the Oregon community as well as an OHS graduate. Her present work history and commitment I feel will make her a valued asset to the district. Therefor I am submitting this recommendation for your consideration.

Respectfully
Steve Burrs

Steve R Burrs

Bill Nesemeier



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Mr. Thomas Mahoney
Superintendent

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12/5/18

To: Bill Nesemeier

From: Steve Burrs
Custodial Director

RE: Part Time Custodian

Effective 11/5/2018 I am recommending Lester Flaherty for a part time custodian position within the Oregon Community School District #220. Mr. Flaherty is a resident of the Dixon community and has expressed a desire for the part time custodian within the district. Lester has been working in a flex position capacity within in the district. After an interview with Lester, I feel he has the desire to expand and grow in this position. I am submitting this recommendation for your consideration.

Respectfully
Steve Burrs

Steven E. Burrs

Bill Nesemeier