

OREGON
CUSD220

Academics | Activities | Service | Leadership

Date: August 12, 2016

Topic: Personnel

Resignations:

Fiona Waeffler: Resigned as cook for DLR Junior High effective August 3, 2016

Leave of Absence:

Karrie Ramirez: Requesting a maternity leave beginning approximately September 19, 2016 through October 31, 2016.

Ronda Himert: Requesting leave of absence beginning approximately October 10, 2016 through November 14, 2016

Employment:

Jeff Donmeyer: Hired as the District Social Studies Department Head beginning with the 2016-2017 school year. Mr. Donmeyer will replace Mr. Rogers who resigned

Sara Hite: Hired as Full Time custodian for the district beginning August 15, 2016. Ms. Hite was reassigned from part time to full time and will replace Mrs. Wussow who resigned.

Barbara Walker: Hired as District Crossing Guard beginning with the 2016-2017 school year. Ms. Walker will replace Mrs. Ramirez who resigned.

Fiona Waeffler: Hired as a district bus aide beginning with the 2016-2017 school year. Ms. Waeffler will replace Ms. Coine who was reassigned to bus driver

Heather Smith: Hired as part time custodian for the district beginning August 15, 2016. Ms. Smith will replace Sara Hite who was reassigned to full time custodian

Samantha Orsted: Hired as a cook for Oregon Elementary beginning with the 2016-2017 school year. Ms. Orsted will replace Ms. Waeffler who was reassigned to bus aide.

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Cook, Alexis

From: Waeffler, Fiona
Sent: Wednesday, August 03, 2016 12:02 PM
To: Cook, Alexis
Subject: resigning from the kitchen

To the school board and Mr. Mahoney:

I am resigning from my kitchen assignment. I was offered a position in the transportation dept. and will be transferring as of August 3rd.

Thank you,

Fiona Waeffler
DLR Kitchen
105 W Brayton Rd.
Mount Morris, IL 61054

Phone: 815-732-5300

Cook, Alexis

From: Virgil, Kelli
Sent: Thursday, August 04, 2016 2:58 PM
To: Cook, Alexis
Subject: FW: Maternity letter

Does this need to be revised?!

Kelli L. Virgil | Oregon Elementary Principal
1150 W. Jefferson – Oregon, IL 61061
Phone: 815-732-5300 ext. 2227 | Fax: 815-732-6108 | E-mail: kvirgil@ocusd.net
Mission: Educate students to be lifelong learners who are productive, responsible citizens.
Vision: Building foundations for every student's success.

-----Original Message-----

From: Ramirez, Karrie
Sent: Thursday, August 4, 2016 1:04 PM
To: Virgil, Kelli
Subject: Maternity letter

TO WHOM THIS MAY CONCERN,

Hi my name is Karrie Ramirez, I would like to put in a letter for maternity. I'm hoping to take off from September 19 (which is my due date) til October 31. Now we all know babies don't come exactly on time they come early and some later. Hopefully this would be no problem if the dates changes. If you have any questions please feel free to email me at kramirr@ocusd.net or call me at 815-501-9329.

Sincerly,

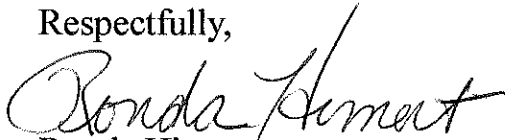
Karrie Ramirez

August 10, 2016

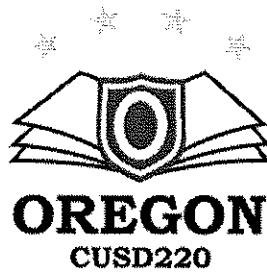
To: Oregon District #220 Superintendent and Board of Education;

As many of you know, my son, Major Nate Himert, is once again being deployed. Therefore, due to family matters surrounding that deployment, I am respectfully requesting a leave of absence from my duties as a fourth grade teacher beginning approximately the week of October 10, 2016 with a tentative return date of November 14, 2016. The dates are approximate at this time due to the fact that his orders will not be finalized until 30 days out from his leave date and even then can change slightly. Thank you for your consideration in this matter.

Respectfully,

A handwritten signature in cursive script that reads "Ronda Himert". The signature is written in dark ink and is positioned above the printed name.

Ronda Himert
Fourth Grade Teacher
Oregon District 220



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August 1, 2016

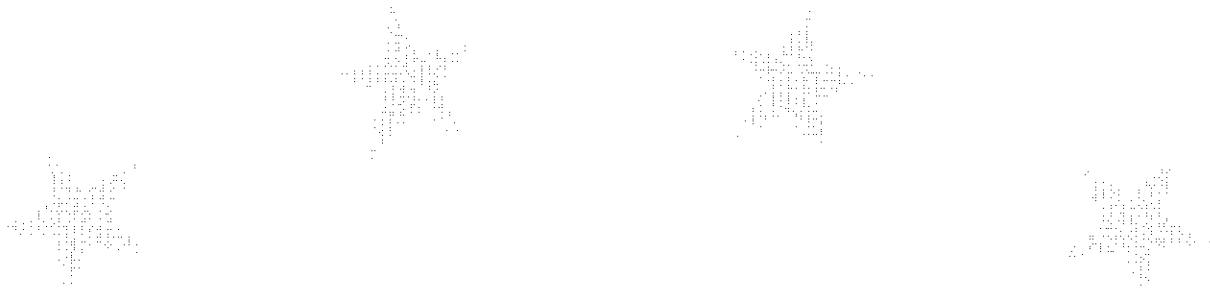
To: Mr. Thomas Mahoney
From: Kip Crandall
Re: Hire Recommendation

Position: District Social Studies Department Chair

Name: Jeff Donmeyer

Notables: Jeff has been a long time member of the OCUSD Social Studies department and will bring that experience to the position. He has attended several recent workshops regarding the new C3 standards framework for social studies. I am excited he has taken the initiative to lead the department. He will replace Nate Rogers who resigned from the position last spring.

Salary: Per contract



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David L. Rahn Junior High School

105 W. Brayton Road, Mt. Morris, Illinois 61054 phone: 815-734-6032 fax: 815-734-7129 www.ocusd.net

July 21, 2016

To: Bill Nesemeier

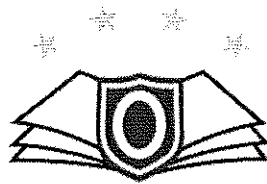
From: Steve Burrs
Custodial Director

RE: Full time custodian

I am recommending Sara Hite for the full time custodial position within the Oregon Community School District #220. Sara is presently a resident of the Oregon community as well as an OHS graduate. She has been the part time custodian this past 2015/16 school year at DLR, as well as working previously in the summer maintenance and custodial cleaning crews. Her present work history and commitment I feel will make her a valued asset to the district. Therefor I am submitting this recommendation for your consideration.

Respectfully
Steve Burrs

Bill Nesemeier 8/1/16



OREGON
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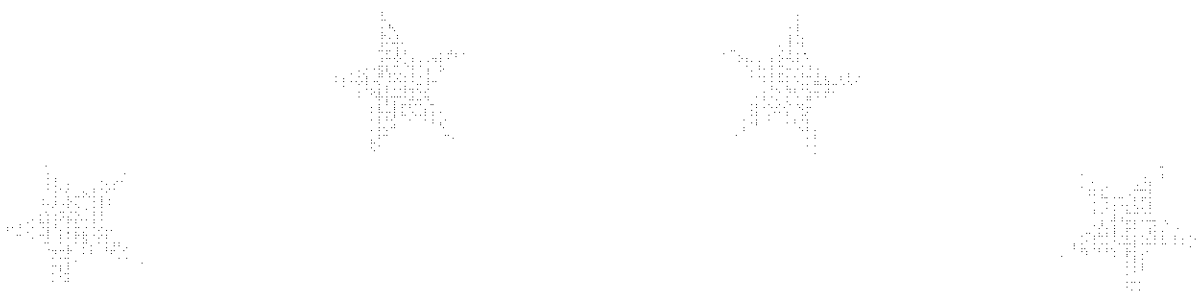
August 8, 2016

Dear Mr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Barbara Walker as a crossing guard (2 hours, 175 days). This position was previously held by Karrie Ramirez.

Respectfully,

Ben Hickerson
OES Assistant Principal



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Date: August 11, 2016
To: Mr. Mahoney and Board of Education
From: Robin Cervený
Reason: Recommendations

I want to recommend the following individual for positions in the transportation department:

Fiona Waeffler as a full-time bus aide, replacing Sue Coine who became a bus driver last school year. Fiona's first day was Thursday, August 11, 2016.

Aug. 11, 2016

To: Bill Nesemeier

From: Steve Burrs
Custodial Director

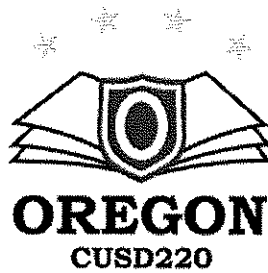
RE: Part time custodial

I am recommending Heather Smith for a part time custodial position within the Oregon Community School District #220. Ms. Smith is currently moving to the Oregon community and has expressed a desire for employment within the district. I believe that her past employment as well as working previously in the janitorial services would make her an asset to the custodial department. After an interview with Heather, I feel she has the desire to expand and grow in this position. I am submitting this recommendation for your consideration.

Respectfully,
Steve Burrs

Steven R Burrs

Bill Nesemeier
8/11/16



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August 11, 2016

Mr. Mahoney and Members of the Board of Education,

It is my recommendation to hire Samantha Orsted for the 3 hour cook position at Oregon Elementary. Samantha possesses the skills required to perform this job.

Thank you,

Marty Boyd | Food Service Director

Community Unit School District #220 – Oregon, IL

Phone: 815-732-5300 | Ext. 2118 | Fax: 815-732-2187 | E-mail: mboyd@ocusd.net

"We Serve Education Everyday"

The Food Service Department supports the quality education of O.C.U.S.D.#220. Our Mission is to advance the quality of school meals by a proud and caring team. To partner with other department to support our goals, and to generate income which can assist in adding to the District's resources. . All the while serving and meeting the needs of students and staff of the District regardless of economic status, cultural diversity or special needs.



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