



Date: October 11, 2017

Topic: Personnel

Resignations:

Shannon Martin: Resigned as Recess Aide for Oregon Elementary effective October 3, 2017

Shannon Martin: Resigned as district Crossing Guard effective October 3, 2017

Dominic Marchetti: Resigned as DLR Assistant Wrestling Coach effective October 9, 2017

Retirement:

John Hite: Requesting retirement effective December 29, 2017

John Carbaugh: Requesting retirement effective October 25, 2017

Leave of Absence:

Jennifer Kenney: Requesting family medical leave beginning approximately November 6, 2017 and returning approximately November 27, 2017

Ken Jackson: Requesting medical leave beginning approximately November 13, 2017 and returning approximately February 19, 2017

Employments:

Tiffany Rufer: Hired as the Oregon High School Assistant Girls' Soccer coach beginning with the 2017-2018 school year

Andrea Waldschmidt: Hired as a special education aide for Oregon Elementary effective September 25, 2017. Ms. Waldschmidt will replace Mrs. Welte who resigned

Nataliya Creegan: Hired as a cook for Oregon Elementary effective October 2, 2017. Ms. Creegan will replace Ms. Bennett who was reassigned.

Jessica Dotson: Hired as Oregon Elementary recess aide effective October 11, 2017. Ms. Dotson will replace Ms. Martin who resigned

Mission: Educate students to be lifelong learners who are productive, responsible citizens.



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Darci Nelson: Hired as district crossing guard effective October 16, 2017. Ms. Nelson will replace Ms. Martin who resigned.

Contract Amendment:

Adam Larsen: Change in percentage of insurance premium paid by the district

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Cook, Alexis

From: Huels, Ryan
Sent: Tuesday, October 03, 2017 6:15 PM
To: Cook, Alexis
Subject: FW: Resignation

Please post for both positions Recess/Crossing Guard. Thank you!

From: Martin, Shannon
Sent: Tuesday, October 3, 2017 5:58 PM
To: Huels, Ryan
Subject: Resignation

Kelly and Ryan

Im sending this you with the regrets of it being such short notice. I would like to inform you that i will no longer be able to do the crossing guard or the recess aide position after today. 10/3/2017.

I have been given a better opportunity for my family. And i feel it in my best interest to move forward.

I do however appreciate you giving me the opportunity to work with all of the wonderful students and staff at oes. In a very short time ive become very fond of everyone. I will return all the equipment i have as soon as i am able to. (Stop sign, vests, fob)

Thank you
Shannon Martin

Cook, Alexis

From: Lawton, Mike
Sent: Tuesday, October 10, 2017 7:35 AM
To: Cook, Alexis
Subject: FW: Resignation letter

Alexis,

Please see below for Oct board meeting.



Mike Lawton | Activities Director - Oregon Community Unit School Dist. #220 – Oregon, IL
Assistant Principal, Oregon High School
Phone: 815-732-5300 x4040 | Fax: 815-732-7709 | E-mail: mlawton@ocusd.net
Mission: *Educate students to be lifelong learners who are productive, responsible citizens.*

From: Dominic Marchetti [<mailto:dmarchetti@kish.edu>]
Sent: Monday, October 09, 2017 8:32 PM
To: Crandall, Kip
Subject: Resignation letter

To Oregon Athletic Department,

At this time I would like to submit my letter of resignation as the assistant junior high wrestling coach. I have appreciated you giving me the opportunity to coach at this level. Thank you.

Sincerely,
Dominic Marchetti

Kishwaukee College is pleased to announce our new domain name - kish.edu.

Links to the Kishwaukee College website that use the old kishwaukeecollege.edu domain will be automatically redirected to kish.edu until Nov. 1 2017. After that timeframe, you will receive a page not found message. In addition, email(s) sent to staff using the previous domain name and format of (firstname.lastname@kishwaukeecollege.edu) will NOT be received by the recipient after Nov. 1 2017. The correct format is now (username@kish.edu). Please update your bookmarks and address book accordingly.

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WARNING: Although our organization has taken reasonable precautions to ensure no viruses are present in this email, we cannot accept responsibility for any loss or damage arising from the use of this email or attachments.

Board of Education
Oregon CUSD # 220
206 S. 10th Street
Oregon, IL 61061

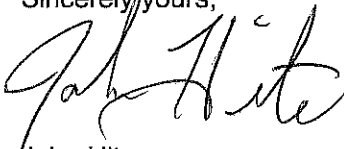
August 29, 2017

Dear Board of Education Members,

It has been a privilege to work for the Oregon School District as a regularly employed full-time custodian for twenty-six years. I have been a loyal and dedicated employee and have always worked to contribute all that I could for the benefit of the District. I am a long-time resident and tax payer of the Oregon School District. My children attended Oregon schools and my grandchildren currently attend or will attend Oregon schools as well. I have enjoyed my time working with the District staff and the students of our community. However, I have reached a point in my life where retirement might be the best decision for maintaining my health and well-being. Since I will not reach Medicare eligibility for four years I am concerned that retirement will create a financial burden for my family. I am proposing a retirement incentive agreement which will relieve some of my concerns and also offer a savings in salary costs for the school district as well. If the Board would approve this proposal, my last day of employment would be December 29, 2017.

I am asking that the District provide me with a post retirement stipend in the amount of \$30,000.00. I am making this request per the provisions of Article 18.9 of the collective bargaining agreement and understand that this stipend would be in lieu of the retirement incentive provided in Article 18.7. I have attached a breakdown of the costs and savings of my proposal. I appreciate your consideration of my request

Sincerely yours,



John Hite

Cc: Diana Steinmetz, OESPA President
Susan Goudreau, UniServ Director, IEA-NEA

October 10, 2017

Robin Cerveney, Trans. Director
Oregon CUSD 220
206 South Tenth Street
Oregon, IL 61061

This letter is to inform you of my decision to retire from OCUSD 220
transportation department effective 5:00 P. M. Wednesday, October 25, 2017.

Sincerely,

A handwritten signature in cursive script that reads "John Carbaugh". The signature is written in black ink and is positioned above the printed name.

John Carbaugh

August 22, 2017

I am requesting a Family Medical Leave to care for my husband starting November 6 and approximately returning November 27. Thank you

Jennifer Kenney

Early Childhood

10/16/2017

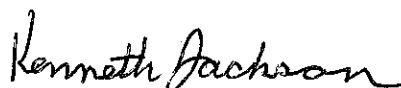
Kenneth Jackson

3754 Butternut Rd.

Oregon, IL, 61061

To Dr. Mahoney, And OCUSD School Board,

I am requesting leave of absence starting November 13th 2017 for back surgery and recuperative time. My Dr. has said I will need possibly 3 months for recuperation. I am hoping you will be able to accommodate my need for time off. I have submitted my Dr's. Note for this procedure. Thank you in advance.

A handwritten signature in black ink that reads "Kenneth Jackson". The signature is written in a cursive style with a large initial 'K' and a long, sweeping underline.

Kenneth Jackson

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

Tracy Harvey, Secretary

Blackhawk Center ◊ 1101 Jefferson Street ◊ Oregon, IL 61061 ◊ Ph: 815-732-5300 ◊ Fax: 815-732-7709

September 19, 2017

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Hire Recommendation

Position: OHS Asst. Girls Soccer Coach

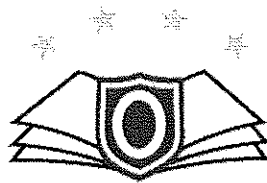
Name: Tiffany Rufer

Notables: Tiffany is currently a 4th grade teacher at Oregon Elementary School and has been the boys JV soccer coach for the past two seasons. Last year, she was also a volunteer assistant for the girls team. She played soccer collegiately at William Penn College in Iowa and has coached at the youth level through the Oregon Park District for many years. She has her Bachelor's Degree from William Penn in Elementary Education.

This is a new position and is being funded by the Oregon Soccer Boosters.

Stipend: HS Asst. Soccer stipend, Year 2

Home of the Hawks



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Dear Mr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Andrea Waldschmidt as full time (7.5 hours) paraprofessional at Oregon Elementary School. This is a replacement position for Penni Welte who recently resigned.

Ms. Waldschmidt is a licensed paraprofessional who has a variety of experiences that will suit her well in her role at OES, including as a teacher's assistant at a Pre-School in Texas.

Respectfully,

Ryan Huels
Oregon Elementary School
Assistant Principal



Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Kelli Virgil, Principal
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 www.ocusd.net
Oregon Elementary School

Ryan Huels, Assistant Principal



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July 25, 2017

Dr. Mahoney and Members of the Board of Education,

It is my recommendation to hire Nataliya Creegan for the 4 hour per day position at OES in the Food Service Department. Nataliya possesses the skills required to perform this job.

Thank you,

Marty Boyd | Food Service Director

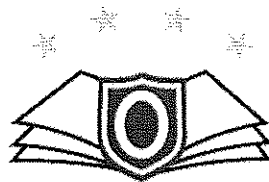
Community Unit School District #220 – Oregon, IL

Phone: 815-732-5300 | Ext. 2118 | Fax: 815-732-2187 | E-mail: [@mboyd@ocusd.net](mailto:mboyd@ocusd.net)

"We Serve Education Everyday"

The Food Service Department supports the quality education of O.C.U.S.D.#220. Our Mission is to advance the quality of school meals by a proud and caring team. To partner with other department to support our goals, and to generate income which can assist in adding to the District's resources. All the while serving and meeting the needs of students and staff of the District regardless of economic status, cultural diversity or special needs.

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Dear Dr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Jessica Dotson as recess aide Oregon Elementary School. This is a replacement position for Shannon Martin who recently resigned. Hire date is October 11, 2017

Jessica has been recently hired as a crossing guard and will add recess duties to her assignment. She also should be commended for filling in for an injured secretary at DLR.

Respectfully,

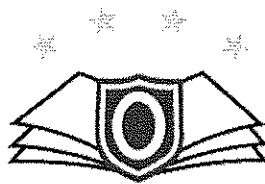
Ryan Huels
Oregon Elementary School
Assistant Principal



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Ryan Huels, Assistant Principal



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Dear Dr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Darci Nelson as crossing guard. This is a replacement position for Shannon Martin who recently resigned. Hire date is October 16, 2017

Darci is also a supervisor at the Extended Time program through the Oregon Park District. Her experience working with children will make her an asset to the district.

Respectfully,

Ryan Huels
Oregon Elementary School
Assistant Principal



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1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300
Ryan Huels, Assistant Principal
fax: 815-732-6108 www.ocusd.net
Oregon Elementary School

Extension Addendum to Assistant Superintendent's Contract

The Board of Education ("Board") of OREGON COMMUNITY UNIT SCHOOL DISTRICT #220 and Adam Larsen ("Assistant Superintendent") agree to extend and amend the Assistant Superintendent's Contract (the "Contract") entered into between the Board and the Assistant Superintendent on October 16th, 2017 as follows:

A. EMPLOYMENT AND COMPENSATION

9. **BENEFITS.** Director shall have the following benefits in addition to the salary above:

- (A) **Health/Dental Insurance Coverage.** The Board shall pay 95% of the cost to the Principal of the District's group hospitalization/medical health insurance coverage both individual and family. The Board's share of such paid health insurance shall not be included as income to the Principal for purposes of federal and state income reporting.

This clause shall be effective retroactive to July 1, 2017 on Board approval of the addendum.

The Board and the Assistant Superintendent agree that there have been no oral modifications to the Assistant Superintendent's Contract, and that the modifications stated herein shall be effective immediately. All other terms and conditions of the Contract, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract this 16th day of October 2017.

ASSISTANT SUPERINTENDENT

BOARD OF EDUCATION
OREGON COMMUNITY UNIT
SCHOOL DISTRICT NO. 220 ,
OGLE COUNTY, ILLINOIS

Adam Larsen

By: _____
President, Board of Education

ATTEST:

Secretary