



OREGON

CUSD220

Academics | Activities | Service | Leadership

Date: February 10, 2016

Topic: Personnel

Resignations:

Julie Hughes: Resigned as Oregon Elementary Special Education Aide effective Feb. 18, 2016

Leave of Absence:

Jennifer Wunsch: Requesting extension of medical leave until February 17, 2016

Delaney Huels: Requesting maternity leave beginning approximately April 13, 2016 until the end of the 2015-2016 school year.

Employment:

Justin Carr: Hired as a help desk technician for the Oregon School District effective January 29, 2016. Mr. Carr will replace Mr. Stinson due to reassignment.

Retirement:

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

To The School Board, Oregon School District 220,

I would like to submit my resignation as of February 18, 2016.

After working for the school for almost 3 years I have decided to take a position elsewhere.

Thank you.

Sincerely,

Julie Hughes

Jennifer Wunsch
841 Tomahawk Drive
Oregon, IL 61061

Mr. Mahoney and School Board
Oregon CUSD #220
206 South 10th Street
Oregon, IL 61061

Dear Mr. Mahoney and School Board Members:

I would like to request that my medical leave of absence continue through February 17th, 2016, at which time, I will be seeing my doctor for a follow-up appointment. My leave would be based on the assumption that, as long as I am healed, I would be allowed to return to the classroom on February 18th, 2016. This would mean I may have to continue my medical leave beyond that date if the doctor does not release me back to work. Though, with careful planning and communication, the current substitute teacher, Mr. Gale, should have no issues with continuing where we left off.

Thank you for your consideration in my request.

Sincerely,

Jennifer Wunsch
6th Grade Mathematics



102 North 13th Street
Oregon, IL 61061
February 3, 2016

Oregon CUSD 220
206 S. 10th St.
Oregon, IL 61061

Dear Mr. Mahoney, Administration, and Oregon CUSD
220 School Board:

I am writing to inform you of my pregnancy and request an FMLA leave of absense. My expected due date is April 13th, 2016. I am requesting to take the Family Leave Act starting at the birth of the baby with an expected return at the start of the 2016-2017 school year.

Sincerely,
Delaney Huels

Cook, Alexis

From: Gadow, Shawn
Sent: Wednesday, January 20, 2016 3:16 PM
To: Cook, Alexis
Subject: Recommendation for hire Justin Carr

Dear Mr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Justin Carr for the position of HelpDesk Technician this is a 40 hour per week position at 13.50 per hour.

Justin has experience with technology repair and customer service in his previous places of employment as well as young children in the district
His experience and ties to the school district make him an optimal candidate for this position.

Respectfully,

Shawn Gadow