



Date: July 14, 2016

Topic: Personnel

Resignations:

Jay Holley: Resigned as OHS Varsity Softball Coach effective June 9, 2016

Jayme Wilcox: Resigned as OHS Fresh/Soph Baseball Coach effective July 5, 2016

Nate Rogers: Resigned as Social Studies Department Chair effective June 28, 2016

Tim Bowerman: Resigned as Oregon Elementary special education teacher effective July 13, 2016

Leave of Absence:

Employment:

Kathi Tremble: Hired as the DLR 8th Grade Volleyball Coach beginning with the 2016-2017 school year. Mrs. Tremble will replace Ms. Metcalf who resigned.

Allison Albrecht: Hired as the OHS Physical Education Teacher beginning with the 2016-2017 school year. Mrs. Albrecht will replace Ms. Spangler who retired.

Britteny Stewart: Hired as administrative assistant for Oregon High School beginning July 18, 2016. Ms. Stewart will replace Mrs. Burgett who was reassigned to the district office.

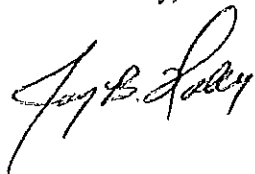
Retirement:

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

To: School Administration and School Board Members

I Jay B. Holley as of June 9, 2016 am retiring from coaching Oregon High School Softball. I want to thank all of you for your support of my program the last three years.

Sincerely,

A handwritten signature in cursive script that reads "Jay B. Holley". The signature is written in dark ink and is positioned below the word "Sincerely,".

Jay B. Holley

Cook, Alexis

From: Lawton, Mike
Sent: Tuesday, July 05, 2016 8:11 AM
To: Cook, Alexis
Subject: Resignation letter

Alexis,

Please find below a resignation letter (e-mail) from Jayme Wilcox, fr-soph baseball coach.

Please post this position. Thanks,



Mike Lawton | Activities Director - Oregon Community Unit School Dist. #220 – Oregon, IL
Assistant Principal, Oregon High School
Phone: 815-732-5300 x4040 | Fax: 815-732-7709 | E-mail: mlawton@ocusd.net
Mission: *Educate students to be lifelong learners who are productive, responsible citizens.*

From: Jayme Wilcox [mailto:jaywil_3@hotmail.com]
Sent: Thursday, June 30, 2016 1:19 PM
To: Lawton, Mike
Subject: Re: Baseball

I'm stepping down as the head coach for the fresh/soph baseball team. Due to taking a job with the Milwaukee Brewers next spring. I just want to say thank you for giving me a chance to coach baseball for Oregon high school. Ever since I graduated high school this was one of my dreams to coach for my high school and give back to the school. Thank you Jaymeson Wilcox

Cook, Alexis

From: Virgil, Kelli
Sent: Tuesday, June 28, 2016 12:16 PM
To: Cook, Alexis
Cc: Nelson, Andrew; Crandall, Kip
Subject: FW: SS dept head

Hi Alexis-

Can you add this to the next board meeting's agenda?

Thanks,
Kelli L. Virgil | Oregon Elementary Assistant Principal
1150 W. Jefferson – Oregon, IL 61061
Phone: 815-732-5300 ext. 2227 | Fax: 815-732-6108 | E-mail: kvirgil@ocusd.net
Mission: Educate students to be lifelong learners who are productive, responsible citizens.
Vision: Building foundations for every student's success.

-----Original Message-----

From: Rogers, Nate
Sent: Tuesday, June 28, 2016 9:47 AM
To: Virgil, Kelli
Subject: RE: SS dept head

Hi Mrs. Virgil,
I'd like to resign my post as social studies department chair. This was a wonderful opportunity for me to learn and grow over these past few years. I'd like to step aside to give another in the department the same chance to further develop their critical thinking and leadership skills.
Regards,
Nate Rogers

July 13, 2016

Oregon Elementary School
206 S 10th St.
Oregon, IL 61061

Dear Mr. Mahoney and Mrs. Virgil,

The purpose of this letter is to officially resign from my position as a special education teacher at Oregon Elementary. My resignation will be effective at the conclusion of any and all contractual obligations. I will be sure to follow any necessary requirements for leaving, please let me know if there is anything that I need to do.

I have been offered a teaching position in a setting that I am very passionate about and that will be beneficial to my family. I will take with me all that I learned during my two years at Oregon Elementary and I am very grateful to have had the opportunity to learn and grow in Oregon.

I wish you and OCUSD nothing but the best and I know that you will continue to be leaders in education.

Sincerely,

A handwritten signature in black ink, appearing to read 'Timothy R. Bowerman', with a stylized flourish at the end.

Timothy R. Bowerman

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

Tracy Harvey, Secretary

Blackhawk Center ◊ 1101 Jefferson Street ◊ Oregon. IL 61061 ◊ Ph: 815-732-3330 ◊ Fax: 815-732-7709

June 30, 2016

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Hire Recommendation

Position: JH volleyball coach

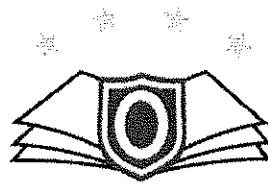
Name: Kathi Tremble

Notables: Kathi is a retired teacher from the Oregon School District and has coached volleyball for 19 years, many of those at DLR Jr. High. She officially took one year off last season (her first year of retirement) but helped the program in a volunteer capacity.

She will replace Jill Metcalf who resigned.

Stipend: JH volleyball, Year 20

Home of the Hawks



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Academics | Activities | Service | Leadership

210 South Tenth Street.
Oregon, Illinois 61061

(815) 732-5300
(815) 732-3361 fax

Attn: Oregon School Board Members

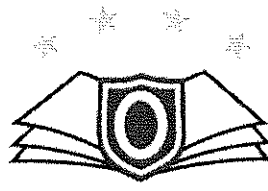
Fr: Andrew S. Nelson, Principal, Oregon High School

Re: OHE PE teacher

I recommend hiring Allison Albrecht as an OHS PE teacher. Based on her transcripts and prior experience, her salary should be based on BA 1 Step 1 on the OEA contract for 2016-2017. Ms. Albrecht replaces a PE opening as the result of a resignation.

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Andrew Nelson, Principal **OREGON HIGH SCHOOL** Mike Boyer, Associate Principal
210 South 10th Street, Oregon, IL 61061 phone: 815-732-5300 fax: 815-732-3361 www.ocusd.net



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Attn: Oregon School Board Members

Fr: Andrew S. Nelson, Principal, Oregon High School

Re: OHS Administrative Assistant

- 1) I recommend hiring Britteny Stewart as an Oregon High School administrative assistant. Britteny replaces Angela Burgett, who moved to an open position at Central Office. Hourly pay and yearly contract length will be according to the current OESPA contract.

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