



OREGON CUSD220

Academics | Activities | Service | Leadership

Date: November 13, 2018

Topic: Personnel

Resignations:

Jamie Revelle: Resigned as OHS Head Softball Coach effective October 13, 2018

Retirement:

Dorothy Ogburn: Intent to retire the end of the 2018-2019 school year

Leave of Absence:

Jennifer Kenney: Request for family medical leave beginning December 10, 2018 and returning approximately January 3, 2018

Brittany Groenhagen: Requesting personal medical leave beginning approximately May 2018

Robin Keene: Requesting personal medical leave beginning approximately November 15, 2018 with a return date of November 29, 2018

Employments:

Amanda Dunnavan: Hired as a Recess Aide for Oregon Elementary effective October 18, 2018. Ms. Dunnavan will replace Ms. Wicklund who was reassigned.

Dane Bell: Hired as OHS Assistant Girls' Track coach beginning with the 2018-2019 season. He will replace Mrs. Watson who resigned

Danyel Larsen: Hired as co-advisor for OHS Academic Bowl. Mrs. Larsen will share the assignment and stipend with Ms. Radostits.

Reassignment:

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Cook, Alexis

From: Lawton, Mike
Sent: Monday, October 15, 2018 1:53 PM
To: Cook, Alexis
Subject: FW: Resignation Letter

From: Jamie ReVelle [mailto:davisonjamie@hotmail.com]
Sent: Saturday, October 13, 2018 7:36 PM
To: Lawton, Mike <mlawton@ocusd.net>
Subject: Resignation Letter

I'm sorry not to come in and do this in person, but the next time I could come in is Wednesday and I know you need to start a search ASAP.

With sadness and a broken heart, I'm resigning my position as Oregon High School head softball coach. My obligations to my two small children, one with special needs, as well as my full time job with increasing hours starting soon, are not going to allow me the time I need to be Oregon's coach as well as supporting a husband who works 60 hours per week.

I am humbled to have received a second chance. I am proud of the feeder program that was put in place during my 2 year stint and have complete belief that the OHS Softball team is going to be gaining more and more success. I regret I will not be a part of it.

A special thank you to Mr. Lawton for his guidance and support. It is clear he works tirelessly to make Oregon a great place to play as an athlete and coach. Thank you very much for believing in me enough to rehire me.

Jamie ReVelle
Mary Kay Independent Sales Director and car driver

Build.Inspire.Lead.Love

October 29, 2018

Dr. Mahoney and OCUSD School Board Members:

I would like to inform you of my intent to retire at the end of the 2018-2019 school year.

It has been a pleasure to work for the district for the past 12.5 years in the kitchen and on the summer cleaning crew.

Sincerely,

A handwritten signature in cursive script that reads "Dorothy Ogburn". The signature is written in dark ink and is positioned above the printed name.

Dorothy Ogburn

Cc: Paula Warner

Marty Boyd

Dr. Mahoney

October 18, 2018

I am requesting a Family Medical Leave
to care for my husband starting
December 10th and approximately
returning January 3rd. Thank you

Jennifer Kenney

Early Childhood

October 24, 2018

Oregon Community Unit School District #220
Board of Education
206 South Tenth Street
Oregon, IL 61061

Dear Board Members,

I have truly enjoyed and been honored to work for District #220 as a speech language pathologist. I feel very proud and fortunate to be a part of our District, and am excited about the direction and vision the school is taking for the future.

I am writing to inform you that I am pregnant and my due date is set for early May. If I were to deliver around this date, I would plan on using my sick days for the remainder of the school year (up to 14 sick days, 2 personal days). However, I feel it is important to inform you that this is a high risk pregnancy, with a high likelihood of preterm delivery. Both of my children were born at 34 weeks gestation, and with my second pregnancy I was placed on bedrest at 32 weeks gestation. In the event that I would deliver early/and or be put on bedrest I would like to use my 14 sick days and 2 personal days then finish out my maternity leave using days from the sick leave bank for the remainder of the school year. In the event that this would happen I would submit a letter from my doctor.

I appreciate your consideration of my request and look forward to continue being a part of the Oregon Community School District.


Mrs. Brittany Groenhagen

Cc: Dr. Mahoney, Superintendent
Mrs. Virgil, OES Principal

November 1, 2018

Dear Dr. Mahoney and School Board,

I am requesting a medical leave beginning November 15, 2018 and ending November 29, 2018. I am having surgery on November 15 and require 2 weeks of recovery time. I plan to return to work on November 30 barring any unforeseen circumstances. I have enough sick days to cover my leave.

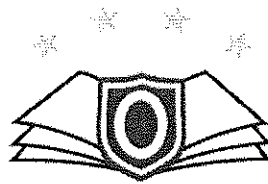
Thank you for your consideration.

Sincerely,

Robin Keene

Robin Keene

paraprofessional



OREGON
CUSD220

Academics | Activities | Service | Leadership

Dr. Mahoney and the Board of Education,

I am recommending that Amanda Dunnavan be hired as 3.5 hour per day recess aide effective Thursday October 18. This is a replacement position left open due to Angela Wicklund's reassignment.

Respectfully,

Ryan J. Huels
Assistant Principal
Oregon Elementary School



Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Kelli Virgil, Principal
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 www.ocusd.net
Oregon Elementary School

Ryan Huels, Assistant Principal

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director
Tracy Harvey, Secretary

Blackhawk Center ◊ 1101 Jefferson Street ◊ Oregon, IL 61061 ◊ Ph: 815-732-3330 ◊ Fax: 815-732-7709

November 13, 2018

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Hire Recommendation

Position: Assistant HS girls track coach

Name: Dane Bell

Notables: Dane is currently a math teacher at Oregon High School. Prior to coming to Oregon, Dane was the head track coach at Indian Creek High School for 14 years where also taught. He also coached cross country at Indian Creek for two years.

Stipend: Stipend would be for high school assistant track coach, Year 8.

Home of the Hawks

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

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November 6, 2018

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Split-Stipend Recommendation

Position: OHS Academic Bowl coach

Name: Kim Radostits & Danyel Larsen

Notables: Kim currently teaches Spanish at OHS and has been the Academic Bowl coach for the past 11 years. Danyel has taught math at OHS and is currently on maternity leave. Danyel has been a volunteer assistant coach for Academic Bowl with Kim for many years.

Having them split the stipend will more accurately reflect shared responsibilities and allow us to meet conference bylaws when varsity & JV squads are split at certain meets.

Stipend: Split stipend would be for high school Academic Bowl coach, Year 12.

Home of the Hawks