



Date: July 13, 2018

Topic: Personnel

**Resignations:**

Faith McNamee: Resigned as OHS Assistant Track Coach effective June 12, 2018

Rebecca Bielawski: Resigned as Oregon Elementary 5<sup>th</sup> grade math teacher effective July 9, 2018

**Terminations:**

Holly Phillips: Terminated as district bus aide effective July 6, 2018

**Retirement:**

**Leave of Absence:**

**Employments:**

Nina Miranda: Hired as Oregon Elementary Cook beginning with the 2018-2019 school year. This is a new position

Dy Mowry: Hired as the OHS Student Council Advisor beginning with the 2018-2019 school year. Ms. Mowry will be replacing Mr. Boyer who resigned.

Sheila Calhoun: Hired as special education aide for Oregon Elementary beginning with the 2018-2019 school year. This is a new position

Angela Harrolle: Hired as a special education aide for Oregon Elementary beginning with the 2018-2019 school year. Ms. Harrolle will replace Ms. Akre who resigned.

Emily Kirkland: Hired as instructional aide for Oregon Elementary beginning with the 2018-2019 school year. This is a new position

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## OREGON CUSD220

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### **Reassignment:**

- Angela Burgett: Moved from co-dean of the OHS junior class to OHS dean of the senior class. Ms. Burgett will replace Mrs. Hopkins who resigned.
- Diane Brink: Reassigned to a special education aide for Oregon Elementary beginning with the 2018-2019 school year. Ms. Brink will replace Ms. Jameson who retired

### **Contract Renewals:**

- Thomas Mahoney: Renew contract as district Superintendent for the 2018-2019 school year
- Adam Larsen: Renew contract as district Assistant Superintendent for the 2018-2019 school year
- Mike Lawton: Renew contract as Athletic Director for the 2018-2019 school year
- Kip Crandall: Renew contract as DLR Junior High Principal for the 2018-2019 school year
- Kelli Virgil: Renew contract as Oregon Elementary Principal for the 2018-2019 school year
- Ryan Huels: Renew contract as Oregon Elementary Assistant Principal for the 2018-2019 school year
- Steve Burrs: Renew contract as district Custodial Director for the 2018-2019 school year
- Bill Nesemeier: Renew contract as district Maintenance Director for the 2018-2019 school year
- Marty Boyd: Renew contract as district Food Service Director for the 2018-2019 school year
- Shawn Gadow: Renew contract as district Technology Director for the 2018-2019 school year
- Steve Stinson: Renew contract as district Network Administrator for the 2018-2019 school year
- Zach Van Velzer: Renew contract as district Transportation Mechanic for the 2018-2019 school year
- Angela Burgett: Renew contract as district Administrative Assistant for the 2018-2019 school year
- Alexis Cook: Renew contract as district Administrative Assistant for the 2018-2019 school year
- Joan Rasmussen: Renew contract as district Administrative Assistant for the 2018-2019 school year

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206 South 10th Street, Oregon, Illinois 61061 phone: 815-732-2186 fax: 815-732-2187 [www.ocusd.net](http://www.ocusd.net)

June 12, 2018

Dear Mr. Mike Lawton,

Please accept this letter as a formal notice of my resignation from the Assistant Track Position effective immediately.

Being a part of the track program has allowed me to learn from Coach Schneiderman and build deeper relationships with the student-athletes at Oregon High School. I have enjoyed my years coaching track and look forward to watching the program grow. I appreciate the support of the administration throughout my time as the Assistant Track Coach.

Sincerely,

Faith McNamee

## Cook, Alexis

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**From:** Virgil, Kelli  
**Sent:** Monday, July 09, 2018 2:13 PM  
**To:** Cook, Alexis  
**Cc:** Mahoney, Tom  
**Subject:** FW: Letter of Resignation

Please add for the board meeting.

Thanks



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**Kelli L. Virgil** | Oregon Elementary Principal

1150 W. Jefferson – Oregon, IL 61061

Phone: 815-732-5300 ext. 2228 | Fax: 815-732-6108 | E-mail: [kvirgil@ocusd.net](mailto:kvirgil@ocusd.net)

Mission: *Educate students to be lifelong learners who are productive, responsible citizens.*

Vision: *Building foundations for every student's success.*

**From:** Rebecca Bielawski [<mailto:rebeccabielski@gmail.com>]  
**Sent:** Monday, July 9, 2018 2:10 PM  
**To:** Virgil, Kelli <[kvirgil@ocusd.net](mailto:kvirgil@ocusd.net)>  
**Subject:** Letter of Resignation

Dear Mrs. Virgil,

Please accept this letter of resignation for my position as 5th Grade Math Teacher at Oregon Elementary School for the 2018-2019 school year effective 7/9/2018.

Truly,  
Rebecca Bielawski

## Oregon Community Unit School District #220

**BOARD MEMBER**  
Bryan Wills, President

206 South Tenth Street  
Oregon, Illinois 61061  
(815) 732-5300 (815) 732-2187 FAX

Thomas Mahoney  
Superintendent

Date: July 6, 2018

Holly Phillips  
500 1/2 S. 5th Street  
Oregon, Illinois 61061

Dear Miss Phillips,

I was unable to contact you by phone during the week of July 2-6, 2018.

This letter is notification of your termination from Oregon CUSD 220 as provided in your 90-day probationary period. Your final pay check will be mailed to you as usual on the 10<sup>th</sup> or the 25<sup>th</sup> of July depending on when your last hours were earned. You will need to keep the district office informed of your contact information so that we are able to provide you with information you may need in the future such as your W-2.

You have the option to submit a letter of resignation to the Oregon Community School District 220 central office by Tuesday, July 11, 2018.

Thank you,

Jeff Schad  
Transportation Director  
Oregon CUSD 220

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July 3, 2018

Mr. Mahoney and Members of the Board of Education,

It is my recommendation to hire Nina Miranda for the 5 hour per day position at OES in the Food Service Department. Nina possesses the skills required to perform this job.

Thank you,

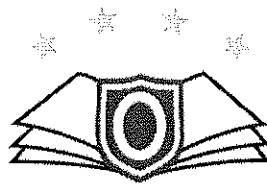
**Marty Boyd** | Food Service Director

Community Unit School District #220 – Oregon, IL

Phone: 815-732-5300 | Ext. 2118 | Fax: 815-732-2187 | E-mail: [mboyd@ocusd.net](mailto:mboyd@ocusd.net)

*"We Serve Education Everyday"*

*The Food Service Department supports the quality education of O.C.U.S.D.#220. Our Mission is to advance the quality of school meals by a proud and caring team. To partner with other department to support our goals, and to generate income which can assist in adding to the District's resources. All the while serving and meeting the needs of students and staff of the District regardless of economic status, cultural diversity or special needs.*



**OREGON**  
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210 South Tenth Street.  
Oregon, Illinois 61061

(815) 732-5300  
(815) 732-3361 fax

Attn: Oregon School Board Members

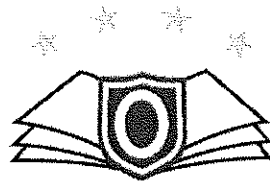
Fr: Andrew S. Nelson, Principal, Oregon High School

Re: OHS Student Council

I recommend hiring Dy Mowry as the OHS student council advisor at the start of the 2018-2019 school year. The stipend will be 5.5% of step 1 for 2018-2019 school year as stated in the OEA contract. Ms. Mowry Mike Boyer, who resigned the position at the end of the school year.

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Andrew Nelson, Principal      **OREGON HIGH SCHOOL**      Mike Boyer, Associate Principal  
210 South 10th Street, Oregon, IL 61061 phone: 815-732-5300 fax: 815-732-3361 [www.ocusd.net](http://www.ocusd.net)



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Dr. Mahoney and the Board of Education,

I am recommending Shelia Calhoun for hire as 7.5 hour, 177 days special education aide for the 2018-2019 school year. Shelia has previous experience as a paraprofessional and will be a positive addition to the OES team.

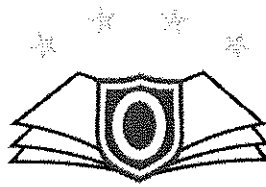
Respectfully,

Ryan J. Huels  
Assistant Principal  
Oregon Elementary School

*Mixland Educate students to be lifelong learners who are productive, responsible citizens.*

Kelli Virgil, Principal  
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 [www.ocusd.net](http://www.ocusd.net)  
**Oregon Elementary School**

Ryan Huels, Assistant Principal



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Dr. Mahoney and the Board of Education,

I am recommending Angela Harrolle for hire as 7.5 hour, 177 days special education aide for the 2018-2019 school year. Angela has previous experience as a substitute paraprofessional throughout the district and possesses a positive demeanor and flexibility that will serve her well in her role.

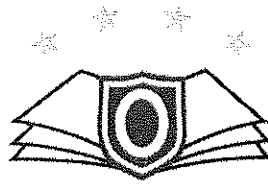
Respectfully,

Ryan J. Huels  
Assistant Principal  
Oregon Elementary School

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Kelli Virgil, Principal  
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 [www.ocusd.net](http://www.ocusd.net)  
**Oregon Elementary School**

Ryan Huels, Assistant Principal



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Dr. Mahoney and the Board of Education,

I am recommending Emily Kirkland for hire as 7.5 hour, 177 days instructional aide for the 2018-2019 school year. Emily will work as a 5<sup>th</sup>/6<sup>th</sup> Grade interventionist. Emily has previous experience as a classroom teacher in Iowa and is working to obtain her Illinois teaching license. Her experience will make her an asset in her new role with the district.

Respectfully,

Ryan J. Huels  
Assistant Principal  
Oregon Elementary School



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1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 [www.ocusd.net](http://www.ocusd.net)  
**Oregon Elementary School**

Ryan Huels, Assistant Principal

**Cook, Alexis**

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**From:** Nelson, Andrew  
**Sent:** Thursday, June 21, 2018 7:12 AM  
**To:** Cook, Alexis  
**Cc:** Burgett, Angela; Sowl, Angela  
**Subject:** Dean Reassignment

Hi Alexis,

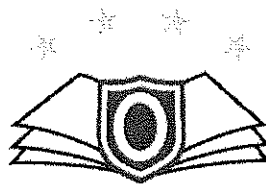
I'm not sure if this needs a formal resignation then recommend to hire for this, but the following needs to happen:

Angela Burgett will no longer be co-junior class dean with Angela Sowl as she has agreed to become senior class dean due to resignation of Dani Hopkins.

Please let me know if this e-mail will suffice for that change, or if process needs to include formal resignations/recs to hire.

Thanks,

Andrew



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Dr. Mahoney and the Board of Education,

I am writing to reassign Diane Brink (5.9 hour recess aide) to 7.5 hour, 177 days special education aide for the 2018-2019 school year. Diane has demonstrated the work ethic, flexibility, and student centered mindset in her previous role and an eagerness to continue to grow professionally in a new challenge which will make her a benefit to our students in her new role.

Respectfully,

Ryan J. Huels  
Assistant Principal  
Oregon Elementary School

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Ryan Huels, Assistant Principal