

OREGON

CUSD220

Academics | Activities | Service | Leadership

Date: September 15, 2016

Topic: Personnel

Resignations:

Barbara Walker: Resigned as district Crossing Guard effective August 26, 2016

Michael Guzman: Resigned as OHS Head Wrestling Coach effective August 24, 2016

Leave of Absence:

Wendy Stinson: Requesting medical leave beginning approximately Sept. 27, 2016 through Oct. 21, 2016

Kelly Handschuh: Requesting a medical leave beginning approximately Nov. 21, 2016 through Jan. 3, 2017

Allison Albrecht: Requesting a maternity leave beginning approximately Jan 18, 2017 through April 3, 2016

Employment:

Michael Ashworth: Hired as the Oregon High School Fresh/Soph Baseball Coach beginning with the 2016-2017 season. Mr. Ashworth will replace Mr. Wilcox who resigned

Marty Boyd: Approval of food service contract for the 2016-2017 school year

Amysara Tomlinson: Hired as a special education aide for Oregon Elementary effective Sept. 14, 2016. This is a new position based on student needs.

Seeger Larson: Hired as the OHS Girls' Head Soccer Coach beginning with the 2016-2017 school year

Retirement:

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Cook, Alexis

From: Hickerson, Ben
Sent: Friday, August 26, 2016 12:58 PM
To: Cook, Alexis
Subject: FW:

Alexis,

Can you please post the opening of this vacancy?

Thanks,
Ben



Ben Hickerson | Assistant Principal
Oregon Elementary | 1150 West Jefferson St. – Oregon, IL 61061
Phone: 815-732-5300, ext. 2228 | Fax: 815-732-6108
Email: bhickerson@ocusd.net
Mission: *Educate students to be lifelong learners who are productive, responsible citizens.*



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From: Barb Walker [<mailto:barbwlkr@yahoo.com>]
Sent: Friday, August 26, 2016 11:21 AM
To: Hickerson, Ben
Subject:

I apologize but I am going to resign from the position of crossing guard. I would be willing to stay on as fill in when needed. Thank You for the opportunity.

Barb Walker

Sent from Yahoo Mail on Android

Mike Guzman
204 N 6th St.
Oregon, IL 61061

August 24, 2016

Mike Lawton
Oregon High School
Athletic Department
Oregon, IL 61061

Dear Mike Lawton,

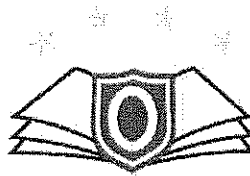
The purpose of this resignation letter is to inform you that I will be leaving my position as the Head Wrestling coach for Oregon High School effective August 24th, 2016.

I have appreciated both being part of the school district's coaching staff as well as being able to influence large number of kids in my time as an assistant as well as head coach.

Please let me know if I can be of assistance during the transition. You can reach me at the above address if you have any questions or need any further information.

Sincerely,


Mike Guzman



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Mr. Kip Crandall, Principal

August 30, 2016

To Whom It May Concern:

I am requesting a medical leave of absence for a required surgery. The surgery is scheduled for Tuesday, September 27, 2016. I will need to be absent from work from Tuesday, September 27, 2016 through October 21, 2016. The surgery requires me to have one (1) overnight stay in the hospital followed by at least three (3) weeks of recovery. There is a chance to be released back to work early, but it is solely dependent on my surgeon and my recovery. If you have any questions, please feel free to contact me.

Sincerely,

Wendy Stinson, Administrative Assistant

David L. Rahn Junior High School is an equal opportunity school. We do not discriminate on the basis of race, sex, or ethnicity.

David L. Rahn Junior High School

105 W. Brayton Road, Mt. Morris, Illinois 61054 phone: 815-732-5300 fax: 815-734-7129 www.ocusd.net

August 25, 2016

Dear School Board,

I would like to request a medical leave from November 21st –January 3rd. I deeply regret having to miss time in my classroom and will help secure and train a substitute for my time of absence. I do have enough sick days to cover these days, so there should not be an interruption to my benefits.

Thank You,

Kelly Handschuh

K-2 Art O.E.S.

Cook, Alexis

From: Albrecht, Allison
Sent: Tuesday, September 06, 2016 11:42 AM
To: Nelson, Andrew
Cc: Cook, Alexis; Mahoney, Tom
Subject: Maternity Leave

Hi,

I'm writing to request a maternity leave during the second semester. My due date is January 18th, assuming I go on that day I am requesting a leave through spring break. My first day back would then be April 3rd. If everything goes as planned that would be a total of nine weeks and two days for the maternity leave. If I end up going earlier or later I'm still planning on April 3rd being my first day back.

Please let me know if you need any further information.

Thanks,

Allison Albrecht

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

Tracy Harvey, Secretary

Blackhawk Center ◊ 1101 Jefferson Street ◊ Oregon, IL 61061 ◊ Ph: 815-732-5300 ◊ Fax: 815-732-7709

August 24, 2016

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Hire Recommendation

Position: HS Fr-Soph Baseball Coach

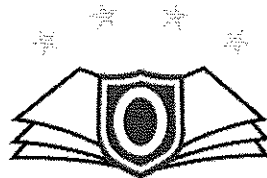
Name: Michael Ashworth

Notables: Michael is a newly hired teacher at Oregon Elementary School. He played baseball in high school at Byron, graduating in 2009. This will be his first formal coaching position. He has served as a volunteer golf coach at Eastland. He received his college degree from St. Ambrose University in 2013, majoring in elementary education.

Michael is recommended by varsity coach David Boyer.

Stipend: HS Asst. Baseball Coach stipend, year 1

Home of the Hawks



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September 9, 2016

Dear Mr. Mahoney and Board of Education Members:

This letter serves as a recommendation for hire for Amysara Tomlinson as a special education aide (7.5 hours, 177 days) at Oregon Elementary. This is a new position due to student needs.

Mrs. Tomlinson had experience within the educational setting as a literacy coach, early childhood education teacher, and an individual aide. Based on her previous experiences, I believe that she will be an excellent addition to the OES staff.

Respectfully,

Kelli L. Virgil

Kelli Virgil
Principal

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

Tracy Harvey, Secretary

Blackhawk Center ◊ 1101 Jefferson Street ◊ Oregon, IL 61061 ◊ Ph: 815-732-5300 ◊ Fax: 815-732-7709

September 13, 2016

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: Extracurricular Hire Recommendation

Position: OHS Girls Soccer Coach

Name: Seeger Larson

Notables: Seeger is currently the OHS Boys Soccer coach and has done a nice job so far in his first season. He is a 2015 graduate of Northern Illinois University with a degree in Physical Education. He did his student teaching at Rochelle Elementary District and coached both soccer and track for Rochelle Middle School this school year. He played soccer at both the high school level (Indian Creek) and collegiate level (Kishwaukee).

Stipend: HS Soccer stipend, Step 1