



August 17, 2020

Topic: Personnel Changes

**Resignations:**

Brandon Meyer	Junior Class Advisor
Anna Van Dyck	DLR Secretary
Seeger Larson	OHS Assistant Girls Basketball
Logan Cann	JH Boys Basketball Coach
Carmen Cripe	District Office Secretary

**Leave of Absence:**

Erin Welker	Requesting leave August 11, 2020 through October 13, 2020
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**Employments:**

Tina West	District Office Secretary
Russ Doran	Bus Driver
Randee Mennenga	DLR Interventionist
Megan Meyer	DLR Secretary
Michelle Bothe	DLR Scholastic Bowl Advisor
Anna Van Dyck	OES Kitchen Supervisor
Chelsea Eden	OHS Agriculture teacher and FFA Advisor
Angela Nordman	Junior Class Advisor
Michelle Bothe	Math Department Head

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206 South 10th Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-2187 [www.ocusd.net](http://www.ocusd.net)



**OREGON**  
**CUSD220**

Academics | Activities | Service | Leadership

Felicia Carreno	ASSIST Advisor
Dominic Cozzi	Sophomore Class Advisor
Adam Albrecht	JH Boys Basketball Coach
Jeff Needham	Bus Driver Trainer

**Retirements:**

**Renewals:**

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## Calhoun, Sheila

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**From:** Deininger, Heidi  
**Sent:** Friday, August 7, 2020 6:12 PM  
**To:** Calhoun, Sheila  
**Subject:** Fw: Junior Class Advisor Resignation

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Please see resignation below.

*Dr. Heidi Deininger,  
Principal, Oregon High School, Oregon, IL  
(815)732-5300 (OHS office) (815)222-7974(cell)*

*GO HAWKS!!*

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**From:** Meyer, Brandon <bmeyer@ocusd.net>  
**Sent:** Friday, August 7, 2020 3:47 PM  
**To:** Deininger, Heidi <hdeininger@ocusd.net>  
**Subject:** Junior Class Advisor Resignation

Dr. Deininger,

I am officially resigning from the position of junior class advisor. Please let me know if you need any other information.

Sincerely,  
Brandon Meyer

## Calhoun, Sheila

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**From:** Crandall, Kip  
**Sent:** Monday, August 3, 2020 4:27 PM  
**To:** Calhoun, Sheila; Mahoney, Tom  
**Subject:** Fwd: Letter of Resignation

Hi,

Please see below for Anna's notice.

Accentuate the Positives.... Kip

Begin forwarded message:

**From:** "Van Dyck, Anna" <avandyck@ocusd.net>  
**Date:** July 29, 2020 at 2:55:09 PM CDT  
**To:** "Crandall, Kip" <kcrandall@ocusd.net>  
**Subject:** Letter of Resignation

Good afternoon,

Today I was offered the OES Kitchen Supervisor position by Marty Boyd and Kelly Gilmour. I am resigning my position as DLR secretary to take the OES Kitchen supervisor position and giving my 2 week notice.

Thank you for the time here at DLR.

Anna



*Anna L Van Dyck*

Main Office | Administrative Assistant

David L. Rahn Jr. High School

105 W. Brayton Road, Mount Morris, IL 61054

Phone: (815) 732-5300 Ext. 3901 Fax: (815) 734-7129

Email: [avandyck@ocusd.net](mailto:avandyck@ocusd.net)

Oregon High School  
206 S. 10th St.  
Oregon, IL 61061

20 July 2020

To whom it may concern,

I am writing this letter to inform you that I am resigning my position as assistant girls basketball coach for Oregon High School. I have informed the head coach of my decision to resign. I am sorry for any inconvenience this may cause.

Sincerely,

Sege Larson

104 Amber Dr.  
Oregon, IL 61061

July 24, 2020

Mr. Mike Lawton  
OCUSD #220 Athletic Director,

I am resigning from the 7<sup>th</sup> Grade Boys Basketball coaching position at David L. Rahn Junior High for the upcoming 2020-2021 school year.

Thank you,

Logan Cann

Dear Dr. Mahoney,

This letter serves as resignation from my position as Administrative Assistant. I appreciated the opportunity to serve OCUSD and your team for the short time, but have decided to start searching for a different path. Thank you for your support.

As previously discussed, my last day with the district is 07/23/2020.

Please give my best to Dr. Larsen when he returns.

Gratefully,



Carmen Cripe

## Calhoun, Sheila

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**From:** Van Velzer, Zach  
**Sent:** Friday, August 7, 2020 2:52 PM  
**To:** Calhoun, Sheila  
**Subject:** Russ Doran

Sheila

We would like to recommend Russ Doran to be hired as a bus driver at 3 hours a day.

Thank you  
Zach





To: Mr. Thomas Mahoney  
From: Kip Crandall  
Date: August 4, 2020  
Re: **OESPA Call Back**

Position: DLR Instructional Aide

Name: Randee Mennega

Notables: Randee was an instructional aide for OES last school year who was rified in the spring and was designated as the third call back. Randee is being called back to replace Maegan Meyer who has been called back as DLR se.

Salary: As per OESPA contract for office secretary.

*Mission: Educate students to be lifelong learners who are productive, responsible citizens.*

**David L. Rahn Junior High School**

105 W. Brayton Road, Mt. Morris, Illinois 61054 phone: 815-734-6032 fax: 815-734-7129 [www.ocusd.net](http://www.ocusd.net)



To: Mr. Thomas Mahoney  
From: Kip Crandall  
Date: August 4, 2020  
Re: **OESPA Call Back**

Position: DLR JH Secretary

Name: Meagan Meyer

Notables: Meagan was a first year instructional aide for DLR last school year who was rified in the spring and was designated as the second call back. She proved very capable and was an asset to the DLR team. I feel confident she possesses a technology skill set suitable for our office secretary position. Meagan is being called back to replace Anna VanDyck who has been hired as OES kitchen supervisor.

Salary: As per OESPA contract for office secretary.

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# OREGON HIGH SCHOOL ACTIVITIES OFFICE

*Mike Lawton, Activities Director*

*Tracy Harvey, Secretary*

Blackhawk Center<>1101 Jefferson Street<>Oregon. IL 61061<>Ph: 815-732-3330<>Fax: 815-732-7709

August 4, 2020

To: Mr. Thomas Mahoney  
From: Mike Lawton  
Re: Extracurricular Hire Recommendation

Position: DLR Scholastic Bowl Advisor

Name: Michelle Bothe

Notables: Michelle is currently a math teacher at DLR Jr. High and has taught in the district for many years.

Michelle will replace Gretchen Nelson who retired.

Stipend: JH Scholastic Bowl Coach, year 1 (split stipend with co-advisor)

Home of the Hawks



August 3, 2020

Mr. Mahoney and Members of the Board of Education,

It is my recommendation to hire Anna Van Dyck for the Kitchen Supervisor position at OES in the Food Service Department. Anna possesses the skills required to perform this job.

Thank you,

**Marty Boyd** | Food Service Director

Community Unit School District #220 – Oregon, IL

Phone: 815-732-5300 | Ext. 2118 | Fax: 815-732-2187 | E-mail: [mboyd@ocusd.net](mailto:mboyd@ocusd.net)

*"We Serve Education Everyday"*

*The Food Service Department supports the quality education of O.C.U.S.D#220. Our Mission is to advance the quality of school meals by a proud and caring team. To partner with other department to support our goals, and to generate income which can assist in adding to the District's resources. All the while serving and meeting the needs of students and staff of the District regardless of economic status, cultural diversity or special needs.*

*Mission: Educate students to be lifelong learners who are productive, responsible citizens.*

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## **Calhoun, Sheila**

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**From:** Deininger, Heidi  
**Sent:** Wednesday, July 29, 2020 12:54 PM  
**To:** Calhoun, Sheila  
**Cc:** Mahoney, Tom  
**Subject:** Recomendations for hire

Hi Sheila;

I am recommending Chelsea Eden for the position of Agriculture teacher and FFA advisor. She is at BA, Step 2 (40,012.22) and will get the FFA advisor stipend.

I am recommending Angela Nordman as Junior class advisor

I am recommending Michelle Bothe as math department leader

I am recommending Felicia Carreno as ASSIST advisor

I am recommending Dominic Cozzi as sophomore class advisor

Please let me know if you have any questions or need more information. Thank you!

*Dr. Heidi Deininger,  
Principal, Oregon High School, Oregon, IL  
(815)732-5300 (OHS office) (815)222-7974(cell)*

*GO HAWKS!!*

# OREGON HIGH SCHOOL ACTIVITIES OFFICE

*Mike Lawton, Activities Director*

*Tracy Harvey, Secretary*

Blackhawk Center<>1101 Jefferson Street<>Oregon. IL 61061<>Ph: 815-732-53000<>Fax: 815-732-

July 29, 2020

To: Mr. Thomas Mahoney  
From: Mike Lawton  
Re: Extracurricular Hire Recommendation

Position: JH boys basketball coach

Name: Adam Albrecht

Notables: Adam currently teaches science at DLR Jr. High. He has coached basketball at the high school level here in Oregon for many years. He was also the OHS head baseball coach for several seasons

He will replace Logan Cann who resigned.

Stipend: JH boys basketball, Year 12

Home of the Hawks

Date: July 22, 2020  
To: Dr. Mahoney and Board of Education  
From: Liz Myers and Zach VanVelzer  
Reason: Recommendations for Hire

We recommend Jeff Needham to the position of Bus Driver Trainer for OCUSD 220. Bus Driver Trainer will only be paid when training a new driver.

Liz Myers and Zach VanVelzer  
Co - Transportation Directors