



May 15, 2023

Topic: Personnel Changes

Resignations:

Angi Sowl	Sophomore Class Dean effective end of 2022-2023 school year
Alexandra Marocco	2 nd Grade Teacher effective end of 2022-2023 school year
Erica Baxter	7.5-hour Special Education Aide effective end of 2022-2023 school year
Daniel Gale	Assistant Wrestling Coach

Employments:

Tracy Harvey	Athletic Director Secretary
Rachel Nelson	OES Physical Education Teacher for the 2023-2024 school year
Isabelle Doll Jaycx	OES Art Teacher for the 2023-2024 school year
Samantha Trzcinski	OHS Social Studies Teacher for the 2023-2024 school year
Jacqueline Caposey	OHS ELA Teacher for the 2023-2024 school year
Bryce Carlson	OJSHS Full-Time Substitute Teacher for the 2023-2024 school year
Christian Dailey	Part-time Custodian

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

206 South 10th Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-2187 www.ocusd.net

From: **Angela Sowl** <asowl@ocusd.net>

Date: Tue, Apr 18, 2023 at 10:12 AM

Subject: Sophomore Dean

To: Heidi Deininger <hdeininger@ocusd.net>

Good morning,

I wanted to give advance notice, but I intend to step down from Sophomore dean at the end of this school year. Please let me know if you need anything further regarding the transition to whoever steps up. Hopefully, the advance notice gives enough time to secure someone for the start of the next contract year.

Thank you,

A handwritten signature in black ink that reads "Angie Sowl". The signature is written in a cursive, flowing style.

From: **Alexandra Marocco** <amarocco@ocusd.net>

Date: Tue, Apr 25, 2023 at 1:27 PM

Subject: Resignation Notice

To: Ryan Huels <rhuels@ocusd.net>, Kelli Virgil <kvirgil@ocusd.net>

To whom it may concern:

I am writing this letter to officially resign from Oregon Elementary School as a 2nd grade teacher, effective beginning the 23-24 school year. I will continue to finish out the duration of the school year at OES. I am thankful for all the opportunities that this district and my colleagues have given me. This decision was not an easy one to make and I will miss this school and everyone in it greatly. I have learned more about this profession through my years employed here than ever before.

Thank you so much for this opportunity,

Alexandra Marocco

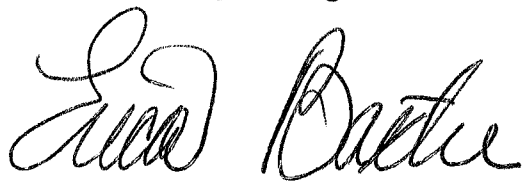
May 1, 2023

Dear Mr. Huels,

I am writing to inform you that this year will be my last year working as a paraprofessional at OES.

I want to thank you for giving me the opportunity to learn and being a positive mentor for me throughout the last two years. I have enjoyed building strong relationships with the students and staff in this building. I am excited to be able to carry these skills and experiences with me as I pursue the next step in my career.

Thank you again,

A handwritten signature in cursive script, appearing to read "Erica Baxter".

Erica Baxter

Wrestling Coach Resignation Letter

I hope this letter finds you well. I would like to start by saying that I am so very thankful for all of the memories I have had the pleasure of sharing with coaches, parents, and athletes. I have had the privilege of coaching some amazing students with rockstar parents and an excellent coaching staff. It is with a heavy heart that I have made the decision to take a step back from coaching for the time being. I would like you to know that this decision was not made lightly. Many of you know that I have two young children. This year especially, I noticed the toll a wrestling season can take on a coach's family. I do not plan on stepping away from coaching completely, however I will be resigning from my official position to make room for another paid coach on staff. My plan is to be present in the room a few days a week and offer some early morning workout opportunities. I look forward to working with wrestlers in a different capacity and possibly offering a more individualized experience. I plan to make my way back up through the program as my children get older and become more involved in the sport.

I would like you all to know that this letter is not how I wanted to let you know that I am stepping down. I did not want to make an announcement during the season and I felt making an announcement at the banquet would take away from all of the accomplishments wrestlers had to celebrate. I again am very thankful for all that athletes, parents, and coaches have done for me during my coaching career.

Daniel Gale

A handwritten signature in cursive script, appearing to read "Daniel Gale", written in dark ink.

OREGON HIGH SCHOOL ACTIVITIES OFFICE

Mike Lawton, Activities Director

Tracy Harvey, Secretary

Blackhawk Center <> 1101 Jefferson Street <> Oregon, IL 61061 <> Ph: 815-732-3330 <> Fax: 815-732-7709

April 18, 2023

To: Mr. Thomas Mahoney
From: Mike Lawton
Re: AD Secretary Hire Recommendation

Position: Athletic Director Secretary (new position)

Name: Tracy Harvey

Notables: Mrs. Harvey has worked as the current athletic secretary since July 1, 2011. She will be a perfect fit into this newly created position. She is familiar with all of the components of the new job description associated with this position and will carry out these responsibilities in an extremely efficient manner. She is a tireless worker who goes above and beyond to serve the students and families of this community.

Prior to becoming the athletic secretary in 2011, Mrs. Harvey served the district in a variety of positions, including classroom aide, building secretary, and crossing guard.

Home of the Hawks



Dr. Mahoney and the Board of Education,

I am writing to recommend Ms. Rachel Nelson for employment as an Elementary Physical Education Teacher for the 2023-24 School Year (MA Step 4). She is currently a teacher in the Mendota district with experience coaching volleyball. She was an outstanding candidate with a student centered mentality and will be a tremendous asset to our PE Department and district as a whole.

Ryan Huels

Ryan Huels
Assistant Principal
Oregon Elementary School
815-751-1458
rhuels@ocusd.net

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Kelli Virgil, Principal
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 www.ocusd.net
Oregon Elementary School

Ryan Huels, Assistant Principal



Dr. Mahoney and the Board of Education,

Please accept the recommendation for Ms. Isabella Doll Jaycx as an Elementary Art Teacher for the 2023-24 School Year (BA Step 1). Isabella is a University of Milwaukee graduate who comes highly recommended for the position. We are excited to have an educator of her caliber joining our team!

Sincerely,

Ryan Huels

Ryan Huels
Assistant Principal
Oregon Elementary School

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Kelli Virgil, Principal
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 www.ocusd.net
Oregon Elementary School

Ryan Huels, Assistant Principal



Mandi Callaway <acallaway@ocusd.net>

Recommendation for hire

Heidi Deininger <hdeininger@ocusd.net>

Mon, May 8, 2023 at 1:47 PM

To: "Hanlin, Susie" <shanlin@ocusd.net>, Mandi Callaway <acallaway@ocusd.net>, Tom Mahoney <tmahoney@ocusd.net>

Hello;

Please accept the following recommendations:

Samantha Trzcinski -social studies - Master's Degree in teaching - starting salary \$47,914

Jacqueline Caposey - ELA - 7 years experience and master's degree plus 16 hrs -starting salary \$55,059

Thank you!

Heidi



Mandi Callaway <acallaway@ocusd.net>

Heidi Deininger <hdeininger@ocusd.net>
To: Mandi Callaway <acallaway@ocusd.net>

Wed, May 10, 2023 at 1:57 PM

Please accept the recommendation for hire for Bryce Carlson as the OJSHS Full-time Substitute Teacher. He is a new graduate from UW Whitewater. He will be at step one lane one on the payscale. \$42,029 He plans to also help coach wherever needed.

Thank you,

Dr. Heidi Deininger, Principal



Academics | Activities | Service | Leadership

Oregon Community Unit School District #220

5/5/23

To: Bill Nesemeier

From: Steve Burrs
Custodial Director

RE: Part Time Custodian

I am recommending Christian Dailey for a part time custodian position within the Oregon Community School District #220. Mr. Dailey is a resident of the Ashton community and has expressed a desire for the part time custodian within the district. Christian is currently working and training as a custodian within in the district. After an interview with Christian, I feel he has the desire to expand and grow in this position. I am submitting this recommendation for your consideration.

Respectfully
Steve Burrs