

**OREGON**

**CUSD220**

Academics | Activities | Service | Leadership

Date: July 12, 2017

Topic: Personnel

**Resignations:**

Jill Bier: Resigned from OES Recess Aide effective July 13, 2017

**Leave of Absence:**

Danyel Larsen: Requesting maternity leave beginning approximately October 16, 2017 with an approximate return date of January 3, 2018

**Employments:**

Katherine Groharing: Hired as Oregon Elementary third grade teacher beginning with the 2017-2018 school year. She will replace Ms. Volkening who resigned

Jeff Hallock: Hired as district bus driver beginning with the 2017-2018 school year. Mr. Hallock will replace Ms. Hoffman who retired.

Jennifer Pierce: Hired as special education aide for Oregon High School beginning with the 2017-2018 school year. Mrs. Pierce will replace Mrs. Du Pre who resigned.

Jim Brown: Hired as district bus driver beginning with the 2017-2018 school year. Mr. Brown will replace Ms. Geiken who retired

Jill Bier: Hired as an instructional aide for Oregon Elementary beginning with the 2017-2018 school year. Ms. Bier will replace Mrs. Ramirez who was reassigned.

Michelle Harrington: Hired as a special education aide for Oregon Elementary beginning with the 2017-2018 school year. Ms. Harrington will replace Mrs. Tomlinson who was reassigned.

*Mission: Educate students to be lifelong learners who are productive, responsible citizens.*

7/13/17

Mr. Ryan Huels  
Assistant Principal  
Oregon Elementary School

Dear Mr. Huels:

As of July 13, 2017, I am resigning from my position of Recess Aide at Oregon Elementary School.

Thank you for the opportunity to serve in that position.

Thank you,

Jill Bier

Danyel Larsen  
749 Old Hunter Run  
Byron, IL 61010

July 6, 2017

Mr. Nelson, Dr. Mahoney, and the Oregon CUSD 220 School Board,

I am writing to formally request maternity leave during the 2017-2018 school year. This leave would begin on or about October 16, 2017 and last through the end of the first semester. I would use my accumulated sick days to cover what remains of the first semester after the FMLA leave period ends. I plan to return to teaching when classes resume for second semester on January 3, 2018.

Sincerely,

A handwritten signature in cursive script that reads "Danyel Larsen". The signature is written in black ink and is positioned below the word "Sincerely,".

Danyel Larsen



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Attn: Oregon School Board Members

From: Kelli Virgil, Principal, Oregon Elementary School

Re: OES Elementary Teacher – Third Grade

I recommend hiring Katherine Groharing as an OES Elementary teacher. Based on her previous experience as a substitute and her recommendations, she would be an asset to the building. Due to current standing, her salary should be based on a Bachelor's, Step 6 per the OEA contract for 2017-2018. Mrs. Groharing fills a third grade opening due to a resignation.

*Kelli L. Virgil*



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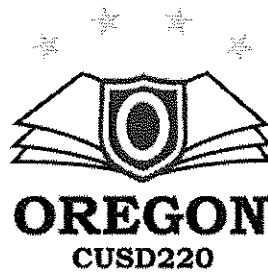
Kelli Virgil, Principal  
1150 W. Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-6108 [www.ocusd.net](http://www.ocusd.net)  
**Oregon Elementary School**

Ben Hickerson, Assistant Principal

Date: July 5, 2017  
To: Mr. Mahoney and Board of Education  
From: Robin Cervený  
Reason: Recommendations

I want to recommend the following individual for positions in the transportation department:

**Jeff Hallock** as a full-time driver, replacing Kathy Hoffman who retired this past school year. His route will be approximately 3.5 hours per day. Jeff's first day will be Tuesday, August 15, 2017.



Academics | Activities | Service | Leadership

210 South Tenth Street.  
Oregon, Illinois 61061

(815) 732-5300  
(815) 732-3361 fax

Attn: Oregon School Board Members

Fr: Andrew S. Nelson, Principal, Oregon High School

Re: OHS Instructional Aide

I recommend hiring Jennifer Pierce as an OHS instructional aide. Her pay will be \$8.50 per hour in accordance to the OESPA 2017-2018 contract. Ms. Pierce replaces Bruna DuPre, who resigned at the end of the 2016-2017 school year.



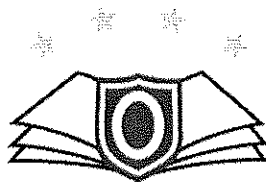
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Andrew Nelson, Principal      **OREGON HIGH SCHOOL**      Mike Boyer, Associate Principal  
210 South 10th Street, Oregon, IL 61061 phone: 815-732-5300 fax: 815-732-3361 [www.ocusd.net](http://www.ocusd.net)

Date: July 11, 2017  
To: Mr. Mahoney and Board of Education  
From: Robin Cervený  
Reason: Recommendations

I want to recommend the following individual for positions in the transportation department:

**Jim Brown** as a full-time driver, replacing Marilyn Geiken who retired this past school year. Jim's first day will be Tuesday, August 15, 2017.



**OREGON**  
**CUSD220**

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Dear Mr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Jill Bier as instructional aide (5.9 hours, 177 days) at Oregon Elementary. This is a replacement position due to a recent reassignment.

Mrs. Bier has had experience within the Oregon School District as a recess aide, and has numerous years' experience as an administrator at the college level. Based on her previous experiences and positive energy, she will be a great addition as an aide in our Foundations for Success PreK Classroom.

Respectfully,

Ryan Huels  
Oregon Elementary School  
Assistant Principal

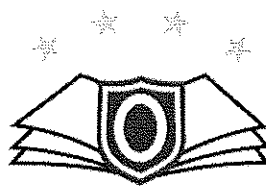


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**Oregon Elementary School**

Ryan Huels, Assistant Principal





# OREGON

## CUSD220

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Dear Mr. Mahoney and Board of Education Members:

This letter serves as recommendation for hire for Michelle Harrington as a special education aide (7.0, 177 days) at Oregon Elementary. This is a replacement position due to Amy Tomlinson accepting a teaching position.

Mrs. Harrington has previous experience working with children as licensed daycare provider and volunteer at her children's schools. Based on her previous experiences and positive energy, she will be a great addition as an aide at Oregon Elementary School.

Respectfully,

Ryan Huels  
Oregon Elementary School  
Assistant Principal



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**Oregon Elementary School**

Ryan Huels, Assistant Principal