



OREGON
CUSD220

Academics | Activities | Service | Leadership

Topic: Personnel Changes

September 16, 2024

Resignations:

Miles Beske	Assistant Golf Coach
Kim Radostits	Co-Academic Bowl Advisor
Kaitlyn Pudlas	Bus Aide & Easter Seals Driver
Susie Hanlin	District Bookkeeper

Employments:

James Burke	Interim Custodial Supervisor
Jennifer Dwyer	Custodian
Nicole Wissmach	Recess Aide

Retirements:

Mike Lawton	Effective at the conclusion of 2024-2025 school year
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Retirement Incentive:

John Engel	Corrective balance \$1600
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Renewals:

Mandi Callaway	District Office Administrative Assistant
Ryan Huels	OES Principal
Kelly Pace	Food Service Director

Mission: Educate students to be lifelong learners who are productive, responsible citizens.



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Renewals, cont:

Zack Van Velzer Co-Transportation Director

Liz Ludwig Co-Transportation Director

Terminations:

Sharla Robbins Custodian effective 9/5/2024

Leave of Absence:

Angela George Nov 19, 2024 – approximately Jan 2, 2025



Mission: Educate students to be lifelong learners who are productive, responsible citizens.

From: **Miles Beske** <mbeske@ocusd.net>

Date: Thu, Aug 15, 2024 at 11:47 AM

Subject: Asst. Golf Position

To: Mike Lawton <mlawton@ocusd.net>

Mike - I regret to inform you and the OCUSD board that I will be resigning from the Assistant Golf Position for the 2024 season.

Miles Beske

Dear Oregon CUSD 220 Leadership Team,

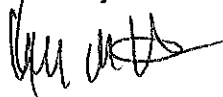
I regret to tell you that I have decided to step down from my position as coach of the Academic Bowl team for the 24-25 school year. The last several months I have reflected that in order for me to have time to support new hires in our district and the students in the Hawks Take Flight program, I need more flexibility with my after school hours. Last season, I found myself turning away individuals week after week and I don't feel like it would be fair for me to shorten the practice season for the team OR for me to limit my support of the other individuals to mornings and/or lunch.

It has been an incredible decade coaching the Academic Bowl team, and I have truly cherished every moment. I am particularly grateful for the opportunity to work alongside Janet Greenwood, who is a phenomenal co-coach. I also want to extend my heartfelt thanks to the students and their families, whose enthusiasm and commitment have made this experience so rewarding over the years. It really WAS a hard decision, but I know that this will allow me to facilitate growth with those that need it most.

Thank you for your understanding and support. I am confident that the team will continue to thrive and achieve great success in the future.

Sincerely,

Kimberly M. Radostits

A handwritten signature in black ink, appearing to read "Kim Radostits", with a long horizontal flourish extending to the right.

August 14th 2024

To whom it may concern,

I Katelin Pudlas regretfully resign my position as the Easterseals driver for the Oregon School District effective Friday August 16th

Sincerely Katelin Pudlas

A handwritten signature in black ink, appearing to read "Katelin Pudlas". The signature is written in a cursive style with a long, sweeping flourish at the end.



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Employment Recommendation Form

Position: District Custodian

School or Department: Custodial **Replacing:** _____

Date of first posting: 3/13/2024

Interview Committee: James Burke, Bill Nesemeier

Internal Applicants Interviewed: None applied

External Applicants Interviewed: Jennifer Dwyer, Lora Dodson, Benten Black

Recommended Candidate: Jennifer Dwyer

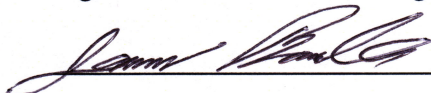
Starting Wage or Salary Schedule Placement: \$16/hour per OESPA contract

Rationale: Jennifer has over a decade of experience doing custodial for AFC school district. Her knowledge and experience will be very beneficial to the department and the district. Her references all said she is reliable, efficient, and a hard worker.

References Verified by: James Burke

Were all interviewed candidates notified of decision? / By whom? Yes / James Burke

Signature of Person Making the Employment Recommendation:

 **Date:** 9/3/2024

Approved by: _____

Personnel Office Use:

A. External Experience Verified: _____ years B. Job Classification: _____ C. Starting Salary: _____

From: **Susie Hanlin** <shanlin@ocusd.net>
Date: Mon, Sep 9, 2024 at 10:57 AM
Subject: Resignation Letter
To: PJ Caposey <pcaposey@ocusd.net>

Dear PJ,

I hope this email finds you well. I am writing to formally resign from my position as Bookkeeper at Oregon CUSD 220, effective September 3, 2024 with my last day being September 10, 2024 for assistance during this transition period.

I am grateful for the opportunities I've had to grow professionally and personally during my time here.

Thank you for the opportunity to be a part of Oregon CUSD 220.

Best regards,

Susie Hanlin



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Employment Recommendation Form

Position: Recess Aide

School or Department: OES Replacing: Kayla Denler

Date of first posting: 9/3/24

Interview Committee: Dominic Cozzi, Randi Webb

Internal Applicants Interviewed: _____

External Applicants Interviewed: Nicole Wissmach, Kathrina Sandrock

Recommended Candidate: Nicole Wissmach

Starting Wage or Salary Schedule Placement: \$15.00/hour

Rationale: Nicole has been very involved within the building as a parent for the last several years. She always has a positive attitude and interacts well with students. We feel she will have high expectatiosn for students and can contribute to a positive recess experience for all students.

References Verified by: N/A

Were all interviewed candidates notified of decision? / By whom? Yes / Randi Webb

Signature of Person Making the Employment Recommendation:

Randi Webb Date: 9/9/24

Approved by: _____

Personnel Office Use:

A. External Experience Verified: _____ years B. Job Classification: _____ C. Starting Salary: _____



August 22, 2024

Dr. P.J. Caposey
Superintendent
Oregon Community Unit School District #220

RE: Notice of Intent to Retire

Dear Dr. Caposey,

Per Section B of my principal's contract signed May 17, 2021, please accept this letter as official notification of my intent to retire effective at the conclusion of this 2024-25 school year.

It has been an honor and privilege to serve the families of the Oregon and Mt. Morris communities as a teacher, coach, and administrator for more than 30 years.

Sincerely,

Michael Lawton

Mission: Educate students to be lifelong learners who are productive, responsible citizens.

Blackhawk Center, 1101 Jefferson Street, Oregon, Illinois 61061 phone: 815-732-5300 fax: 815-732-7709
www.ocusd.net <https://il.8to18.com/OregonHS/>



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Oregon Community Unit School District #220

206 South Tenth Street

Oregon, Illinois 61061

(815) 732-5300 (815)732-2187 FAX

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Mike Guzman – Vice President

Mary Jo Griffin – Secretary

Corey Buck

Mindy Nesemeier

Molly Herman-Baker

Stephanie Haugh

SUPERINTENDENT

Dr. PJ Caposey

Dear Sharla Robbins,

This letter is to inform you that you are terminated from your probationary employment with Oregon CUSD 220 effective today, 9/5/2024

Per the OESPA bargaining agreement, "During the probationary period, the probationary employee may be disciplined, discharged, laid off, or otherwise dismissed at the sole discretion of the Board."

Please contact me regarding the return of County property, payment of wages, and the return of your personal property.

Sincerely,

James Burke

Interim Custodial Director

Signed:

Sharla Robbins *Sharla Robbins*

Date: 9-5-24

James Burke *James Burke*

Date: 9-5-24

From: **Angela George** <ageorge@ocusd.net>

Date: Tue, Sep 10, 2024 at 11:09 AM

Subject: Medical Leave

To: Ryan Huels <rhuels@ocusd.net>

I am requesting medical from November 19th with a tentative return date of January 2, 2025. I have attached a letter from my doctor. Thank you.

Angela George

Specializing in Oncology, Hematology, Gynecology and Radiation

10604 Southwest Highway #200, Chicago Ridge, IL 60415	P: 708-424-9710	F: 708-671-9257
10604 Southwest Highway #109, Chicago Ridge, IL 60415	P: 708-745-0985	F: 708-671-0897
82 Oriand Square Dr., Oriand Park, IL 60462	P: 708-342-1900	F: 708-745-0957
17850 South Kedzie Ave., #1500, Hazel Crest, IL 60429	P: 708-400-7952	F: 708-960-2907
15060 Everett Blvd., #112, Mokena, IL 60448	P: 708-478-4302	F: 708-478-4303
17750 Kedzie Ave., Hazel Crest, IL 60429	P: 708-799-9995	F: 708-960-2709
1830 Silver Cross Blvd., #555, New Lenox, IL 60451	P: 708-424-9710	F: 708-960-2907
6700 West 95th St., #330, Oak Lawn, IL 60453	P: 708-422-3242	F: 708-422-3243
3825 Highland Ave., Tower 2, #300, Downers Grove, IL 60515	P: 708-422-3242	F: 708-422-3243

Today's Date: 09/03/2024

Patient Name: Angela George

DOB: 08/23/1974

To Whom It May Concern:

The above named patient is scheduled to undergo surgery on November 19, 2024. She will be tentatively scheduled to return to work, with restrictions, 6 weeks post surgery. The tentative date will be 01/02/2025.

If you need additional information please contact our office at 708-422-3242.

Sincerely,



Nikki Neubauer, MD